



The Juvenile Justice and Delinquency Prevention Commission of San Bernardino County

Minutes for May 9, 2018

<p>Commissioners Earl Smith, Chairperson Joyce Frevert, First Vice Chairperson Dr. Frances Coles, Second Vice Chairperson Diana Martin, Secretary Edward Brantley Catherine Meister Dwayne Radden Sr. Dr. John David Reitzel</p>	<p>Courts Honorable Annemarie G. Pace</p>	<p>Probation Michelle Scray Brown, CPO Kimberly Epps, DCPO Yaquelin Galvan, POIII</p>
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Opening of the Meeting:

Chairperson Earl Smith called the San Bernardino County Juvenile Justice and Delinquency Prevention Commission meeting to order at 3:35 p.m.

Flag Salute

First Vice Chairperson Joyce Frevert led the Commission in the Pledge of Allegiance.

Roll Call

Secretary Diana Martin conducted roll call.

Excused: Edward Brantley

Approval of Minutes

Motion to approve the minutes for April 11, 2018, was made by First Vice Chairperson Joyce Frevert, seconded by Second Vice Chairperson Dr. Frances Coles, and passed unanimously.

Judge's Remarks

Honorable Annemarie G. Pace

- Due to scheduling conflicts, Judge Pace is unable to attend a JJDP meeting until approximately September 2018. Any new Commissioners can be sworn in at the San Bernardino County Juvenile Court. Coordinator Galvan will maintain contact with Judge Pace and update the Commission with any pertinent information.

Chief's Remarks

Deputy Chief Probation Officer Kimberly Epps, on behalf of Chief Probation Officer Michelle Scray Brown:

- AB 110 Resource Page, which provides short-term funding to caregivers who take an emergency placement prior to their approval under Resource Family approval.
- Juvenile Probation Officer II Joseph Turner received the 2018 International Footprint Association (Chapter 67) Probation Officer of the Year Award for his work in Probation's Juvenile Drug Court.
- Probation is now accepting applications for Probation Officer I & Probation Officer II.
- Recruitment for Recurrent Probation Corrections Officer positions will be opening soon.
- The High Desert Juvenile Detention and Assessment Center's Burton Thrall School will host an Open House on May 24, 2018, from 11:00am-12:45pm.

- Burton Thrall School field trips – Central Valley and High Desert Juvenile Detention and Assessment Centers will host a series of on-site “field trips” that bring interactive activities into the facilities specifically for the youth.
- Commissioner Meister inquired about drafting a template letter, from the Commission, to recognize Probation Officer II Joseph Turner for receiving the Footprint Award and possibly other awardees in the future. The Commission agreed that a general template letter would be created, to be sent out from the JJDPDC, to recognize future awardees. Chairperson Smith will create the template and send to Coordinator Galvan.

Coordinator’s Remarks

Probation Officer III Yaquelin Galvan

- The Board of State and Community Corrections (BSCC) final list of facilities for 2018’s lock-up inspections were reviewed and will meet with the Commission after the meeting to schedule final inspection dates.
- All commissioner mileage reimbursement forms have been submitted for processing to San Bernardino County Probation’s Fiscal Department. It has been confirmed that there is not minimum reimbursement needed to submit the forms.
- Two commissioners have been approved to attend the California Probation, Parole & Correctional Association (CPPCA) conference. Chairperson Earl Smith and Secretary Diana Martin plan to attend. Contact with the CPPCA has been attempted, and is currently awaiting a response regarding CPPCA’s 2018 Juvenile Justice Detention Prevention training date. DCPO Epps suggested to contact Division Director II Dana Smith-Lacy regarding the conference date.
- In the process of updating the manual for the JJDPDC. Once the manual is completed, a copy will be provided to the executive committee for review. Once the manual is finalized by the executive committee, a copy will be provided to each Commissioner and the manual will be posted on the website.
- Thanked the Commission for attending the San Bernardino County Probation Department’s Volunteer Training Social, which was held on Friday, April 20, 2018, at the San Bernardino County Board of Supervisors Chambers. She also thanked Commissioner Reitzel for referring several of his students to volunteer for the department.

Chairperson’s Remarks

Chairperson Earl Smith

- DCPO Epps asked about including youth in the Teacher Service Recognition Award Ceremony. Some suggestions included acknowledging youth at the JJDPDC annual awards ceremony or the Independent Living Program event. Details, requirements, and legal aspects will have to be reviewed.
- Coordinator Galvan suggested making a calendar for the Commission of upcoming events for recruitment purposes.
- The Commission will be working throughout the year to make the scheduling of facility inspections more efficient. It was noted that a seasoned Commissioner should complete inspections with new Commissioners.

Old Business

- Chairperson Smith suggested that the recurring item of “recruitment” be listed under “Old Business” for future meetings. Coordinator Galvan discussed that per the bylaws, a meeting can be held at a different location in the future, for possible recruitment purposes.

New Business

- None

Roundtable**2nd Vice Chair Dr. Frances Coles**

- Second Vice Chairperson Dr. Frances Coles, Secretary Diana Martin, and Commissioner Dwaine Radden Sr. attended the Riverside Youth Court Roundtable event, which provided information on how the youth courts operate.

Commissioner Dwaine Radden Sr.

- Stated that he thought the Riverside Youth Court Roundtable event was very informative and was a good networking opportunity.
- Inquired if San Bernardino County Probation participates in the Juvenile Intervention Program. Chairperson Smith advised that the San Bernardino County Sheriff's Department runs the Juvenile Intervention Program (JIP) and that the Fontana Police Department has the Fontana Leadership Intervention Program (FLIP), which brings youth inside an institution to learn about the process.
- Inquired if San Bernardino County Probation participates in school speaking events and Coordinator Galvan informed the Commission that any requests or questions can be directed to the Speaker's Bureau with the probation department.
- Announced that the PAL Center went through the Western Association for Schools and Colleges (WASC) and received their sixth year accreditation.
- Inquired if someone can provide information on AB 216. Chairperson Smith stated that he will provide information on how the program works and also forward any pertinent forms to him.
- Inquired if Commissioners receive business cards and if their names are posted on the website. Coordinator Galvan is currently working on completing the business cards and advised that Commissioner's names are posted on the department's website. Since he is relatively new, his name should be updated on the website shortly.

Commissioner John David Reitzel

- Stated that he has been selected to work for the Center for the Study of Hate and Extremism. He will forward the report that he and Professor Brian Levin have completed for the Commission to view.
- Stated that the San Bernardino County Re-Entry Collaborative meeting would be a good meeting to attend in order to promote the Commission.

Coordinator Yaquelin Galvan

- The subcommittee for the Teacher Service Recognition Award Ceremony will include Chairperson Earl Smith, Secretary Diana Martin, and Commissioner John David Reitzel. The first subcommittee meeting will be held today, after this general meeting.
- Discussed that she has been attending the Gangs and Drugs Taskforce on behalf of JJDPDC and will be attending the executive meeting in the future. The meeting is a great place for networking and she has been promoting the Commission and handing out flyers. The meeting is held the first Wednesday of each month at the San Bernardino County Sheriff's Department. Their monthly flyer will be forwarded to the Commission.

Secretary Diana Martin

- Thanked Coordinator Galvan for recommending that she be a part of last month's Volunteer Training Social by representing the JJDPDC.
- Stated that the Riverside Youth Court Roundtable was very informative.

- Expressed her desire to promote the Commission by means of networking and possibly participating in future events.

Adjournment

Meeting adjourned by Chairperson Earl Smith at 4:33 p.m.

The next JJDPC meeting will be held on

June 13, 2018

3:30 p.m.

Location: 175 West 5th St., 3rd Floor, Room 300

San Bernardino, CA 92415

****** Meeting subject to change; details to be emailed to members******